

Our ref: SCO/JDA/GHR

9th October 2023

Dear Parent/Carer,

We are writing to you to notify you of the ICT Achieve sessions that will be running this academic year. To achieve the best outcomes in ICT, students will be completing their Unit 2 Controlled Assessment, ready for submission in Summer 2024.

This will account for 60% of their overall grade in ICT. Therefore, it is essential that students are attending all Friday Period 4 Achieve sessions and any half term Achieve sessions to ensure they are securing the highest outcomes possible.

If you have any concerns or questions, please contact Miss. Cook through ClassCharts in the first instance.

Yours faithfully

Miss. S. Cook

Teacher of Computing and Business