



Sir Thomas Wharton Academy

Provider Access Policy 2025

Reviewed February 2025

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

Student Entitlement

All students in years 8 - 13 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
 - explain what career routes those options could lead to
 - provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils. This provision will be met through:

- liaising with local providers and employers to discuss and agree appropriate interactions;
- responding to requests from providers and employers and agreeing appropriate interactions;
- integrating encounters into the whole-school careers programme, especially to support points of transition.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Doncaster College
- Active Fusion
- GTA Training
- QPD Forces College
- National Horseracing College
- AMRC
- White Rose Beauty
- Oracle Beauty
- ASK Apprenticeship Provider
- Heppsy
- Hepp

Destinations Overview of our pupils

Post KS4 Data

	2022	2023*
NEET	7%	0%
Education	75%	92%
Apprenticeships	6%	7%
Employment	12%	1%
Not known	1%	0%

*Unvalidated based on LA data

Post KS5 Data

	2022	2023*
NEET	2%	9%
Education	65%	53%
Apprenticeships	9%	14%
Employment	20%	23%
Not known	4%	0%

*Unvalidated based on LA data

Opportunities for Access

Provider encounters will take place during the school day in the school building. A number of

planned events are available, integrated into the school careers programme, such as year group assemblies, (which take place during Tutor Period, 08:30 – 09:00) careers focused activities such as careers days and careers-related groupwork activities. These offer providers and employers an opportunity to come into school to speak to students and/or their parents/carers.

Live online encounters can also be accommodated. A minimum two-week notice period is required. Providers and employers are encouraged to contact a member of the Careers Team, who would be happy to discuss individual requirements to ensure the interaction is the most meaningful and successful for all parties.

The school day:

Student Timings

TIME	Monday - Friday	Length
7:30am - 8:25am	Breakfast Club - Students need to arrive no later than 8:00am	55 minutes
8:25am	Warning Bell for Start of School Day	
8:30am - 9:00am	Tutor Period and Assemblies	30 minutes
9:00am - 10:40am	Period 1	100 minutes
10:40am - 10:55am	Break	15 minutes
10:55am - 12:35pm	Period 2	100 minutes
12:35pm - 13:05pm	Lunch	30 minutes
13:05pm - 14:45pm	Period 3	100 minutes
14:45pm - 15:35pm	Period 4 (Y11 only)	50 minutes

Providers/Employers access plan:

	Autumn Term	Spring Term	Summer Term
Year 8	Enterprise Adviser Assembly (Polypipe)	Assembly National Careers/Apprenticeship Week The Talent Foundry ASK assembly	Assembly NHS careers fair
Year 9	Enterprise Adviser Assembly (Polypipe) BLBW	National Careers/Apprenticeship Week Role Model Programme ASK Assembly	Employer Assembly
Year 10	Enterprise Adviser Assembly (Polypipe) Heppsy Friday careers Time (Employers invited in)	Assembly National Careers/Apprenticeship Week Careers fair Friday careers Time (Employers invited in)	Assembly HE Visits Careers day with employers Friday careers Time (Employers invited in) Work Experience
Year 11	Enterprise Adviser Assembly (Polypipe) Heppsy	Assembly National Careers/Apprenticeship Week Mock interviews with Employers Careers day with employers	Assembly FE/ HE Visits

Year 12	Enterprise Adviser Assembly (Polypipe) (Employers / Providers invited in to Tutor time)	Assembly National Careers/Apprenticeship Week Careers fair (Employers / Providers invited in to Tutor time)	Assembly HE Visits Employers / Providers invited in to Tutor time)
Year 13	Enterprise Adviser Assembly (Polypipe) Employers / Providers invited in to Tutor time)	Assembly National Careers/Apprenticeship Week Employers / Providers invited in to Tutor time)	Employers / Providers invited in to Tutor time)

Management of Provider Access Requests

A provider wishing to request access or make an enquiry can make contact in a number of ways:

- By completing the provider access request form Provider Access
- By emailing j.brooke@stwacademy.com
- By phone 01709 864100 Mrs Brooke, the Careers Leader can also be contacted using these details.

The Careers Team will respond to all requests for access within three working days. All requests will be considered by the Careers Team and other relevant parties. Should a particular date not be available, alternatives will be suggested wherever possible. In the event of there being a limited number of opportunities available, requests will be considered on a first come, first served basis.

Premises and Facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit, with the Careers Leader or a member of their team. Providers are welcome to leave a copy/copies of their prospectus or other relevant course literature in the Library, which is managed by the school librarian.

Safeguarding

Maltby Learning Trust is committed to safeguarding and promoting the welfare of children. Please see the links to access our policies in relation to safeguarding:

[MLT Visitors to School Guidance](#)

[Child Protection and Safeguarding Policy](#)

[Keeping children safe in education 2022 \(stwcc.co.uk\)](#)

Complaints Procedure

In the unlikely event that a mutually beneficial outcome cannot be agreed, providers/employers may wish to make a complaint. This should be done in the following way:

- Raise the complaint with the Careers Leader/ Careers Team who will be able to record the details and suggest solutions.
- Should the issue not be resolved, please refer to the MLT Complaints Policy, which can be found on the Sir Thomas Wharton Academy website, in the 'About Us' section.
- Complaints with regards to provider access can also be raised directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

The next review of this information will take place in July 2025